



DEPUTY SECRETARY OF DEFENSE
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MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
ASSISTANTS TO THE SECRETARY OF DEFENSE
ACTING DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION
ASSISTANT DEPUTY CHIEF MANAGEMENT OFFICER
DIRECTOR, NET ASSESSMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Biennial Review of Defense Agencies and DoD Field Activities

This memorandum announces the start of the Secretary of Defense Biennial Review. This review will provide feedback regarding the levels of satisfaction held by the organizational customers of the Defense Agencies and DoD Field Activities for calendar years 2007 and 2008. It will also provide a formal opportunity for the Directors to describe how their products and services have met the needs of their organizational customers, as well as what improvements they have made to their organization and organizational processes to support customer and mission requirements. Finally, the Biennial Review results will be conveyed to the new leadership team, as appropriate, and may inform future assessments of, and changes to, Defense Agency or DoD Field Activity structure and missions.

The Acting Director of Administration and Management will soon provide additional implementation guidance regarding this effort. Thank you for supporting this Biennial Review.



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