

# MISSOURI

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

SAMPLE FORM

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)			
APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §		I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.	
<b>1. APPLICANT INFORMATION</b> (See instruction 1.)		<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See instructions.) <b>E</b>	
a. TYPED OR PRINTED NAME (Last, First, Middle Initial) _____ b. SEX _____ c. RACE _____		<b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See instructions.)	
d. DATE OF BIRTH _____ e. SOCIAL SECURITY NUMBER _____ f. OTHER IDENTIFICATION NO. (passport, ID card) _____ <b>A</b>			
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.)			
a. YEAR _____ b. COUNTY, CITY, OR TOWNSHIP _____ c. STATE _____ d. VOTER REGISTRATION NO. (if known) _____ <b>B</b>			
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)		<b>8. AFFIRMATION BY APPLICANT</b> <b>F</b>	
a. LAST DAY OF RESIDENCY _____		X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See instructions)	
b. NUMBER AND STREET (do not use Post Office Box) _____		a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.	
c. CITY, TOWN OR VILLAGE _____ d. STATE _____ <b>C</b>		b. a U.S. citizen temporarily residing outside the U.S.	
e. COUNTY OR PARISH _____ f. ZIP CODE (9-digit, if known) _____		c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.	
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.)		d. other U.S. citizen residing outside the U.S.	
_____ <b>D</b>		e. I am a U.S. Citizen, eligible to vote in the above jurisdiction, and subscribe to any required state/local oath or statement.	
_____		f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.	
_____		g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.	
_____		h. The information on this form is true and complete.	
_____		i. SIGNATURE OF APPLICANT _____ <b>G</b>	
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See Instructions.)		j. DATE _____	
_____		M M D D Y Y	
_____		<b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b> (If required by state law)	
_____		DATE SIGNED _____	
_____		M M D D Y Y	

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

### Application Instructions

*Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.*

- A** The last four digits of your Social Security number are required. If you do not have a Social Security number, your Missouri Driver's License number is required. If you do not possess either of these identifications, the State shall assign a number that will serve to identify you for voter registration purposes.
- B** Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.
- C** Provide the complete street address of your Missouri voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address must be different from the one provided in Item 4 and must be within the county or city where you claim legal voting residence.

- D** Print the complete address where you want your ballot sent - usually your current mailing address. It must be different from the address you provided in Item 3.
- E** **You must request a particular party's ballot to apply for a primary election ballot** (Example: Democrat, Republican) or write "none" in Item 6 of the FPCA. If you do not respond to the request for a political party designation, the election authority is authorized to provide that part of the ballot for which no political party designation is required. Political party affiliation is not required if only requesting absentee ballots for general elections.
- F** Check ONE box.
- G** You must sign and date the FPCA. When signing, you are sharing or affirming the information is true and correct.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Missouri and members of the Uniformed Services and their family members. Uniformed Services are defined as members of the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

You are not required to register, but you may register permanently and request an absentee ballot, by sending a completed FPCA to the local election official so that it arrives not later than the fourth Wednesday (27 days) before the election.

To request an absentee ballot only, send a completed FPCA to the local election official so that it arrives not later than the Wednesday before the election. All applications for absentee ballots received prior to the sixth Tuesday before an election will be stored by the local election official until such time as the applications are processed.

### C. Casting Your Vote

**Ballot Return Deadline:** Voted ballot must arrive at the local elections office before 7:00 p.m. on election day.

Absentee ballots are available beginning 42 days prior to the election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2.

### D. Notary/Witness Requirements

**FPCA:** No notary or witness required.

**Ballot Return Envelope:** No notary or witness required.

### E. Electronic Transmission of FPCAs and Ballots

- Some Missouri counties may allow you to send the FPCA application for an absentee ballot by fax. After faxing, submit the FPCA by mail.

- Missouri does not allow you to receive the blank ballot by fax.
- Missouri does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. Use the following numbers:

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

Additional international toll-free fax numbers are listed on the inside back cover.

### F. Application for Ballot by Proxy

Your spouse, grandparent, parent, brother, sister, child or grandchild may request (in person to the local election official) that an absentee ballot be mailed to you.

### G. Special Write-In Absentee Ballot

Missouri provides a state special write-in absentee ballot available 80 days before a general election if you will be unable to vote by any other means due to requirements of military service or due to living in an isolated or extremely remote area of the world.

You may use the FPCA to request this state special write-in absentee ballot. In Item 7 of the FPCA, place one of the state special write-in labels from Section III.F. If no labels are available, write in Item 7: "I am unable to vote by any other means due to requirements of military service or due to living in isolated or extremely remote areas of the world. I request a special write-in absentee ballot."

You must request the state special write-in ballot within 80 days of a general election. Vote this ballot by writing in a party preference or the names of specific candidates.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Missouri and overseas electors. The term "overseas elector" means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Missouri.

***Notify Your Local Election Official About Your Current Mailing Address***

- civilian employees of the U.S. Government residing overseas and their spouses and dependents (for local, state and Federal office ballots)
- members of religious or welfare groups attached to the military overseas and their spouses and dependents (for local, state and Federal office ballots)
- other Missouri residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas electors (for Federal office ballots only)

## B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

You are not required to register, but you may register permanently and request an absentee ballot, by sending a completed FPCA to the local election official so that it arrives not later than the fourth Wednesday (27 days) before the election.

If you are a Missouri resident temporarily residing outside the U.S., are not affiliated with the U.S. Federal Government and wish to receive a ballot for local, state and Federal offices (instead of a ballot for Federal offices only), you must permanently register to receive such ballot. Otherwise, you will be treated as an overseas elector and will be sent a ballot for Federal offices only.

To request an absentee ballot only, send a completed FPCA to the local election official so that it arrives not later than the Wednesday before the election. All applications for absentee ballots received prior to the sixth Tuesday before an election will be stored by the local election official until such time as the applications are processed.

If you are an overseas elector, you are eligible to vote for Federal offices only and your application for an absentee ballot must be received not later than 5 p.m. on the Wednesday prior to election day.

## C. Casting Your Vote

**Ballot Return Deadline:** Return the voted ballot to the local election official so that it arrives before 7:00 p.m. on election day.

Local election officials mail ballots beginning 42 days prior to the election. Local election officials will send ballots for Federal offices only to overseas electors, and to those temporarily overseas persons who did not timely complete the permanent registration procedure.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

## D. Notary/Witness Requirements

**FPCA:** No notary or witness required.

**Ballot Return Envelope:** No notary or witness required.

## E. Electronic Transmission of FPCAs and Ballots

- Some Missouri counties allow you to send the FPCA application for an absentee ballot by fax. After faxing, submit the FPCA by mail.
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Missouri provides a state special write-in absentee ballot available 80 days before a general election if you will be unable to vote by any other means due to living in an isolated or extremely remote area of the world.

You may use the FPCA to request this state special write-in absentee ballot. In Item 7 of the FPCA, place one of the state special write-in labels from Section III.F. If no labels are available, write in Item 7: "I am unable to vote by any other means due to requirements of military service or due to living in isolated or extremely remote areas of the world. I request a special write-in absentee ballot."

You must request the special write-in ballot within 80 days of a general election. Vote this ballot by writing in a party preference or the names of specific candidates.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

### III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

#### A. Bars to Registration and Voting

Persons imprisoned, on probation or parole for a felony, convicted of an election law violation, or found incapacitated (with loss of voting rights) may not register or vote.

#### B. Cancellation of Registration

Registration is canceled if a voter fails to respond to a confirmation notice and then fails to vote by the second general election occurring after the notice.

#### C. Late Registration

Members of the Armed Forces and merchant marine, civilian employees of the U.S. Government working outside the U.S. and members of religious or welfare organizations assisting Service members who have been honorably discharged or terminated from their service within sixty days of an election, are eligible to vote in that election.

#### D. Action on Registration Requests

Verification notices are sent within seven (7) working days of receipt of application. Upon denial of your voter registration application or absentee ballot request, Missouri shall provide you with the reason(s) for the rejection. Rejection notices are sent within seven (7) working days of receipt of application.

#### E. Where To Send It

Mail your FPCA to the **County Clerk** in the city or county of your legal voting residence, listed as follows (**unless otherwise noted**):

City	Mailing Address	Zip Code
Adair	106 W. Washington, Kirksville	63501
Andrew	Andrew Co. Courthouse, PO Box 206, Savannah	64485
Atchison	400 S. Washington Street, Rock Port	64482
Audrain	101 N. Jefferson, Room 101, Mexico	65265
Barry	700 Main, Suite 2, Cassville	65625
Barton	1004 Gulf, Lamar	64759
Bates	1 N. Delaware, Butler	64730
Benton	PO Box 1238, Warsaw	65355
Bollinger	204 E. High Street, Marble Hill	63764
Boone	801 E. Walnut St., Room. 236, Columbia	65201
Buchanan	411 Jules, Saint Joseph	64501
Butler	Butler County Courthouse, Poplar Bluff	63901

City	Mailing Address	Zip Code
Caldwell	Caldwell County Courthouse, PO Box 67. Kingston	64650
Callaway	10 E. Fifth Street, Fulton	65251
Camden	#1 Court Circle, PO Box 960, Camdenton	65020
Cape Girardeau	1 Barton Square, Jackson	63755
Carroll	Carroll County Courthouse, Carrollton	64633
Carter	Carter County courthouse, PO Box 517, Van Buren	63965
Cass	102 E. Wall, Harrisonville	64701
Cedar	Cedar County Courthouse, Stockton	65785
Chariton	306 S. Cherry, Keftesville	65261
Christian	100 W. Church, Room 206, Ozark	65721
Clark	111 E. Clark, Kahoka	63445
Clay	Director, 100 W. Mississippi, Liberty	64068
Clinton	Clinton County Courthouse, PO Box 245. Plattsburg	64477
Cole	311 E. High Street, Jefferson City	65101
Copper	200 Main Street, Room 23, Boonville	65233
Crawford	Crawford County Courthouse, PO Box AS. Steelville	65565
Dade	Dade County Courthouse, Greenfield	65661
Dallas	Dallas County Courthouse, 102 S. Cedar, Buffalo	65622
Daviess	102 N. Main, Gallatin	64640
De Kalb	109 W. Main Street, Maysville	64469
Dent	400 N. Main Street, Salem	65560
Douglas	203 S.E. Second, PO Box 398, Ava	65608
Dunklin	Dunklin County Courthouse, PO Box 188. Kennett	63857
Franklin	300 East Main, Room 201, Union	63084
Gasconade	119 E. First Street, Suite 2, Hermann	65041
Gentry	Gentry County Courthouse, Albanv	64402
Greene	940 Boonville, Room 113, Springfield	65802
Grundy	700 Main Street, Trenton	64683
Harrison	1500 Main Street, PO Box 525, Bethany	64424
Henry	100 W. Franklin, Clinton	64735
Hickory	Hickory County Courthouse, PO Box 3, Hermitage	65668
Holt	102 W. Nodaway, PO Box 437, Oregon	64473
Howard	#1 Courthouse Square, Fayette	65248
Howell	1 Courthouse Square, West Plains	65775
Iron	Iron County Courthouse, PO Box 42, Ironton	63650
Jackson	Director, 215 N. Liberty, PO Box 296, Independence	64051
Jasper	Jasper County Courthouse, 302 S. Main Street. Room 102. Carthage	64836
Jefferson	300 Second Street, PO Box 100, Hillsboro	63050

City	Mailing Address	Zip Code
Johnson	Johnson County Courthouse, Warrensburg	64093
Kansas City	Director, 1828 Walnut, Suite, 300., Kansas City	64108
Knox	107 N. 4th Street, Edina	63537
Laclede	200 N. Adams, Lebanon	65536
Lafayette	1001 Main, Lexington	64067
Lawrence	1 E. Courthouse Square, Ste. 101, Mount Vernon	65712
Lewis	100 E. Lafayette, PO Box 67, Monticello	63457
Lincoln	201 Main Street, Troy	63379
Linn	High Street, PO Box 92, Linneus	64653
Livingston	700 Webster St., Suite 10, Chillicothe	64601
Macon	101 E. Washington, PO Box 96, Macon	63552
Madison	1 Courthouse Square, Fredericktown	63645
Maries	Fourth & Main, PO Box 205, Vienna	65582
Marion	100 S. Main, Palmvra	63461
McDonald	McDonald County Courthouse, PO Box 665	64856
Mercer	802 Main St. Mercer Co. Courthouse, Princeton	64673
Miller	Miller County Courthouse, PO Box 12, Tuscumbia	65082
Mississippi	200 N. Main, PO Box 369, Charleston	63834
Moniteau	200 E. Main Street, California	65018
Monroe	300 N. Main Street, Paris	65275
Montgomery	211 E. Third Street, Montgomery City	63361
Morgan	100 E. Newton, Versailles	65084
New Madrid	New Madrid County Courthouse, PO Box 68. New Madrid	63869
Newton	Newton County Courthouse, PO Box 488, Neosho	64850
Nodaway	Nodaway County Courthouse, PO Box 218. Marville	64468
Oregon	Oregon County Courthouse, PO Box 324. Alton	65606
Osage	Osage County Courthouse, PO Box 826, Linn	65051
Ozark	Ozark County Courthouse, PO Box 416, Gainesville	65655
Pemiscot	610 Ward Avenue, Caruthersville	63830
Perry	321 N. Main, No. 2, Perryville	63775
Pettis	415 S. Ohio, Sedalia	65301
Phelps	200 N. Main Street, Rolla	65401
Pike	115 W. Main, Bowling Green	63334
Platte	Director, 2600 NW Prairie View Road, PO Box 560, Platte City	64079
Polk	Polk County Courthouse, Bolivar	65613

City	Mailing Address	Zip Code
Pulaski	201 Historic 66 E., Suite 101, Waynesville	65583
Putnam	Putnam County Courthouse, Unionville	63565
Ralls	Ralls County Courthouse, PO Box 400, New London	63459
Randolph	110 South Main Street, Huntsville	65259
Ray	100 W. Main, Richmond	64085
Reynolds	Courthouse Square, PO Box 10, Centerville	63633
Ripley	Ripley County Courthouse, 100 Courthouse Circle, Doniphan	63935
Saline	Saline County Courthouse, Marshall	65340
Schuyler	Schuyler County Courthouse, PO Box 187, Lancaster	63548
Scotland	117 S. Market, Suite 100, Memphis	63555
Scott	Scott County Courthouse, PO Box 188, Benton	63736
Shannon	Shannon County Courthouse, PO Box 187, Eminence	65466
Shelby	Shelby County Courthouse, PO Box 186, Shelbyville	63469
St Charles	201 N. Second Street, Rm. 541, St Charles	63301
St Clair	655 Second Street, PO Box 525, Oceola	64776
St Francois	St. Francois County Courthouse, Farmington	63640
St Louis City	Director, 300 N. Tucker, St. Louis	63101
St Louis County	12 Sunnen Drive, Maplewood	63143
Ste Genevieve	55 S. Third, Ste. Genevieve	63670
Stoddard	Stoddard County Courthouse, PO Box 110, Bloomfield	63825
Stone	Stone County Courthouse, PO Box 45, Galena	65656
Sullivan	109 N. Main, Milan	63556
Taney	266 A. Main Street, PO Box 156, Forsyth	65653
Texas	210 N. Grand Avenue, Houston	65483
Vernon	100 W. Cherry, Nevada	64772
Warren	104 W. Main, Suite B, Warrenton	63383
Washington	102 N. Missouri Street, Potosi	63664
Wayne	Wayne County Courthouse, PO Box 168, Greenville	63944
Webster	Webster County Courthouse, 101 S. Crittenden, Marshfield	65706
Worth	Fourth & Front Street, PO Box L, Grant City	64456
Wright	125 Court Square, PO Box 98, Hartville	65667

***Give Your Opinion On Something That Really Matters! Vote!!***

by PN1 John Hawkinson, USN, Sicily, Italy





