

# FLORIDA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

SAMPLE FORM

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)			
APPLICATION FOR STATE OF _____		COUNTY OF _____	
		CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.			
<b>1. APPLICANT INFORMATION</b> (See instruction 1.)		<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See instructions.)	
a. TYPED OR PRINTED NAME (Last, First, Middle Initial)		b. SEX    c. RACE	
d. DATE OF BIRTH		e. SOCIAL SECURITY NUMBER	
f. OTHER IDENTIFICATION NO. (passport, ID card)		<b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See instructions.)	
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.)			
a. YEAR		b. COUNTY, CITY, OR TOWNSHIP	
c. STATE		d. VOTER REGISTRATION NO. (if known)	
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)			
a. LAST DAY OF RESIDENCY		<b>8. AFFIRMATION BY APPLICANT</b>	
b. NUMBER AND STREET (do not use Post Office Box)		X only one: a, b, c or d	
c. CITY, TOWN OR VILLAGE		I swear/affirm, under penalty of perjury, that I am: (See instructions)	
e. COUNTY OR PARISH		a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.	
f. ZIP CODE (9-digit, if known)		b. a U.S. citizen temporarily residing outside the U.S.	
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.)			
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See Instructions.)		c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.	
		d. other U.S. citizen residing outside the U.S.	
		e. I am a U.S. Citizen, eligible to vote in the above jurisdiction, and subscribe to any required state/local oath or statement.	
		f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.	
		g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.	
		h. The information on this form is true and complete.	
		i. SIGNATURE OF APPLICANT	
		j. DATE	
		DATE SIGNED	
		(If required by state law)	

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

### Application Instructions

*Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.*

- A** You are requested to fill out this box. The Department of Justice requests this data in their enforcement of the Voting Rights Act and the National Voter Registration Act. Enter the choice that best describes you from the following list. AI=American Indian or Alaskan native; AP=Asian or Pacific Islander not Native Hawaiian; B=Black, not of Hispanic Origin; H=Hispanic; M=Multi-racial; NH=Native Hawaiian; W=White, not of Hispanic Origin; O=Other.
- B** Your Florida Driver's License number, your Florida identification card number, or the last four digits of your Social Security number are required for voter registration.
- C** If you are using the FPCA to register and you have never voted, write "I have never voted" in the open spaces along the line of Item 2. If you are using the FPCA to register and you have previously voted, provide complete information on where you last registered and voted.
- D** Provide the complete street address of your Florida voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Item 7. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence.
- E** Print the complete address where you want your absentee ballot sent - usually your current mailing address. It must be different from the address you provided in Item 3.

- F** If you wish to register to vote in a partisan primary election, you must be a registered voter in the party for which the primary is being held. You must indicate your political party affiliation when applying for a primary ballot (Example: Democrat, Republican) or "none" in Item 6 of the FPCA. However, if all candidates for an office have the same party affiliation and the winner will have no opposition in the general election, all qualified electors, regardless of party affiliation, may vote in the primary elections for that office. If you are currently registered and want to change your political party affiliation or you have previously declined to indicate a political party and you now want to vote in a primary election, you must submit a completed FPCA which includes your new political party affiliation to the local election official no later than 29 days before the election. All registered voters, regardless of party affiliation can vote on issues and non-partisan candidates. Political party affiliation is not required if only requesting absentee ballots for general elections.
- G** Check ONE box.
- H** You must sign and date the FPCA. If you are using the FPCA to register, read the following oath before signing, "I do solemnly swear (or affirm) that I will protect and defend the Constitution of the U.S. and the Constitution of the State of Florida, and that I am qualified to register as an elector under the Constitution and laws of the State of Florida and that I am a citizen of the U.S. and a legal resident of Florida." Art. VI, s. 3, Fla. Const., s. 97.051 and 104.011 Fla. Stat.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Florida and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

- If you are or were a registered voter and maintain a Florida residence, you may use it for local, state and Federal offices.
- If you are or were a registered voter and no longer maintain a Florida residence but intend to return, you may use it for everything except local offices.
- If you have never registered in any Florida county and maintain a Florida residence, you will receive a full ballot.
- If you have never registered and no longer maintain a Florida residence but this was the last place you lived, you will receive a ballot for Federal offices only.

To register and request an absentee ballot, send a completed FPCA to the local Supervisor of Elections so that it arrives not later than 29 days before the election. If you maintain a Florida residence, you will receive a full ballot. If not and this is the last place you lived, you will receive a ballot for Federal offices only.

If you are already registered and only wish to request an absentee ballot, send a completed FPCA or other written correspondence to the Supervisor of Elections so that it arrives not later than the Friday before the election. Alternatively, you may request ballots for the primary and general elections from the county supervisor by telephone, facsimile, or e-mail.

### C. Casting Your Vote

**Ballot Return Deadline:** Voted ballot must arrive by the close of polls on election day. If you are voting from outside the U.S., the Federal portion of your general election or presidential preference primary ballot will be counted if voted by the day of the election and received within **10 days following the election**. There is a presumption that the ballot was mailed on the date stated and witnessed on the

outside of the return envelope, regardless of the absence of a postmark or the existence of a postmark date that is later than election day.

If you reside in the U.S., local election officials will mail you your ballot as soon as the ballots are available.

Local election officials will mail your absentee ballot to you approximately 35 days before a primary election. They also will mail out an advance ballot 45 days before the general election. Regular absentee ballots for the general election are sent out as soon as they are available. Always vote and return each ballot regardless of when you receive it.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

### D. Notary/Witness Requirements

**FPCA:** If you have never registered to vote in the Florida county where you wish to register or if you had been registered but failed to re-register, you must read the oath under Application Instructions, Item H. before signing.

**Ballot Return Envelope:** No notary or witness required.

### E. Electronic Transmission of FPCAs and Ballots

- Florida allows overseas Uniformed Services members to send the FPCA for ballot request by fax. After faxing, submit the FPCA by mail.

Please refer to Appendix C for specific instructions when transmitting election materials electronically.

Use the following numbers:

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

Additional international toll-free fax numbers are listed on the inside back cover.

- Florida allows overseas Uniformed Services members to receive the blank ballot by fax or e-mail.
- Florida allows overseas Uniformed Services members to return the voted ballot to the fax number provided by the local Supervisor of Elections.

### F. State Write-In Absentee Ballot

An overseas voter may request a state write-in ballot not earlier than 180 days before a general election from the Supervisor of Elections in the county of registration. The voter will need to state that due to military or other

***Notify Your Local Election Official About Your Current Mailing Address***

contingencies that preclude normal mail delivery, the voter cannot vote an absentee ballot during the normal absentee voting period. State write-in absentee ballots shall be available 90 to 180 days prior to a general election.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Florida and overseas citizens. The term “overseas citizen” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Florida.

- Florida residents temporarily absent from their county (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

- If you are or were a registered voter and maintain a Florida residence, you may use it for local, state and Federal offices.
- If you are or were a registered voter and no longer maintain a Florida residence but intend to return, you may use it for everything except local offices.
- If you have never registered in any Florida county and maintain a Florida residence, you will receive a full ballot.
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If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

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**FPCA:** If you have never registered to vote in the Florida county where you wish to register or if you had been registered but failed to re-register, you must read the oath under Application Instructions, Item H. before signing.

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registration. The voter will need to state that due to contingencies that preclude normal mail delivery, the voter cannot vote an absentee ballot during the normal absentee voting period. State write-in absentee ballots shall be available 90 to 180 days prior to a general election.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

### III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

#### A. In-Person Voting

You may vote in-person even after requesting an absentee ballot. You must hand in the unvoted absentee ballot or swear that it was not voted.

#### B. Bars to Registration and Voting

Persons convicted of a felony and whose civil rights have not been restored or persons adjudicated as mentally incapacitated with respect to voting and who have not had their right to vote restored may not register or vote.

#### C. Cancellation of Registration

Periodically, supervisors of elections will send address confirmation final notices to voters where the post office has indicated that these voters have moved outside the supervisor’s county or left no forwarding address. All voters who have been mailed an address confirmation final notice and who do not return the form within 30 days will be placed on the inactive voter registration list. Voters on the inactive list can be reinstated by updating their voter registration, appearing to vote, or requesting an absentee ballot. However, after two general elections for Federal office from the date the final notice was sent, all inactive voters who show no activity will be removed from the registration records and must register to regain their voting privilege.

#### D. Action on Registration Requests

Registered voters are sent an identification card.

#### E. Action Upon Denial of Registration or Absentee Ballot Request

Upon denial of your voter registration application or absentee ballot request, Florida shall provide you with the reason(s) for the rejection. Persons denied registration should consult a legal assistance officer or civilian counsel.

#### F. Late Registration

An individual or accompanying family member who has been discharged or separated from the Uniformed Services, merchant marine, or from employment outside the territorial limits of the United States may register in the office of the Supervisor of Elections, after the books close

for an election, until 5 p.m. on the Friday before that election.

#### G. Where To Send It

Mail the FPCA to the **Supervisor of Elections** at the county of voting residence, as listed below:

County	County Seat	Zip Code
Alachua	PO Box 1496, Gainesville	32602-1496
Baker	PO Box 505, MacClenny	32063-0505
Bay	205 Mosley Drive, Lynn Haven	32444-5603
Bradford	PO Box 58, Starke	32091-0058
Brevard	PO Box 1119, Titusville	32781-1119
Broward	PO Box 029001, Fort Lauderdale	33302-9001
Calhoun	20859 Central Avenue E, Room G-10 County Courthouse, Blountstown	32424-2264
Charlotte	PO Box 511229, Punta Gorda	33951-1229
Citrus	120 North Apopka Avenue, Inverness	34450-4238
Clay	PO Box 337, Green Cove Springs	32043-0337
Collier	3301 Tamiami Trail East, Naples	34112-4902
Columbia	971 W. Duval Street, Ste. 102, Lake City	32055-3737
Dade	(See Miami-Dade)	
De Soto	PO Box 89, Arcadia	34265-0089
Dixie	PO Box 2057, Cross City	32628-2057
Duval	105 East Monroe Street, Jacksonville	32202-3213
Escambia	PO Box 12601, Pensacola	32591-2601
Flagler	PO Box 901, Bunnell	32110-0901
Franklin	33 Market St., Ste. 100, Apalachicola	32320-2311
Gadsden	PO Box 186, Quincy	32353-0186
Gilchrist	112 S. Main Street, Rm. 128, Trenton	32693-3249
Glades	PO Box 668, Moore Haven	33471-0668
Gulf	1000 Cecil G. Costin, Sr. Blvd. Port St. Joe	32456-1647
Hamilton	313 Hatley St., NE, Ste. 1, Jasper	32052-6697
Hardee	315 N. 6th Ave., Ste. 110, Wauchula	33873-2361
Hendry	PO Box 174, LaBelle	33975-0174
Hernando	20 N. Main St., Room 165, Brooksville	34601-2850
Highlands	PO Box 3448, Sebring	33871-3448
Hillsborough	601 E. Kennedy Blvd., 16th Flr, Tampa	33602-4932
Holmes	201 N. Oklahoma Street, Bonifay	32425-2243
Indian River	1750 25th Street, Vero Beach	32960-3363
Jackson	PO Box 6046, Marianna	32447-6046
Jefferson	380 West Dogwood Street, Monticello	32344-1470
Lafayette	PO Box 76, Mayo	32066-0076
Lake	PO Box 457, Tavares	32778-0457
Lee	PO Box 2545, Fort Myers	33902-2545
Leon	301 S. Monroe St, Ste 301 Tallahassee	32301-1825
Levy	PO Box 880, Bronson	32621-0880
Liberty	PO Box 597, Bristol	32321-0597
Madison	112 E Pinckney St., Rm 113 Madison	32340-2464
Manatee	PO Box 1000, Bradenton	34206-1000
Marion	PO Box 289, Ocala	34478-0289
Martin	PO Box 1257, Stuart	34995-1257
Miami-Dade	PO Box 012241, Miami	33101-2241
Monroe	530 Whitehead Street #101, Key West	33040-6547
Nassau	11 N. 14th St., Suite 11 Fernandina Beach	32034-3106
Okaloosa	1804 Lewis Turner Blvd., Ste. 404 Fort Walton Beach	32547-1285
Okeechobee	307 Northwest 2nd St., Okeechobee	34972-4120
Orange	PO Box 562001, Orlando	32856-2001
Osceola	PO Box 420759, Kissimmee	34742-0759
Palm Beach	PO Box 22309, West Palm Beach	33416-2309
Pasco	PO Box 300, Dade City	33526-0300
Pinellas	315 Court St., Rm. 117, Clearwater	33756-5165
Polk	PO Box 1460, Bartow	33831-1460
Putnam	107 N. 6th Street, Bldg. 1-7, Palatka	32177-3603
St. Johns	4455 Ave. A, Suite 101, St. Augustine	32095-5200
St. Lucie	2300 Virginia Avenue, Fort Pierce	34982-5632
Santa Rosa	6495 Caroline Street, Suite F, Milton	32570-4592

<b>County</b>	<b>County Seat</b>	<b>Zip Code</b>
Sarasota	PO Box 4194, Sarasota	34230-4194
Seminole	PO Box 1479, Sanford	32772-1479
Sumter	220 East McCollum Avenue, Bushnell	33513-6124
Suwannee	220 Pine Avenue, SW, Live Oak	32064-2315
Taylor	PO Box 1060, Perry	32348-1060
Union	55 West Main Street, Lake Butler	32054-1654
Volusia	136 N. Florida Avenue, Deland	32720-4208
Wakulla	PO Box 305, Crawfordville	32326-0305
Walton	312 College Ave., Unit E Defuniak Springs	32435-2852
Washington	1331 S. Boulevard, Suite 900, Chipley	32428-2233

***Have A Say...Vote Today!***

by MSgt Charles A. Futrell, USAF, Shalimar, Florida





